

**PRINCE WILLIAM COUNTY  
LOCAL HUMAN RIGHTS COMMITTEE  
MINUTES**

**July 11, 2012  
3:00 P.M.**

**Committee Members Present:** Debbie Mahaffee, Pam Horak, Robbie Kelly

**Committee Members Absent:** Linda Beard, Carol Stair, Ann Pascoe

**CSB Staff:** Cora Swett

**Regional Human Rights Advocate –** Kevin Paluszak

**LHRC Affiliates Present:**

Community Concept – Donalda Jones, Peter Whang, Jennifer Herbert  
ARC/INSIGHT – Susan Rudolph, Ana Garcia  
Phoenix-N-Peace/New Haven – Sylvia Newby

**Behavior Consultants:**

Alternative Path Training School – Cinny Bodnar

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The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on July 11, 2012 at 3:06 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

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**NOTE: DUE TO LACK OF QUORUM, A COMMITTEE WAS  
APPOINTED TO CONDUCT BUSINESS AND REQUEST  
RATIFICATION OF THE FULL COMMITTEE OF THEIR  
ACTIONS AT THEIR AUGUST MEETING.**

**FOR THE RECORD:** A letter of notification from Community Concepts, Inc. was received effective June 25, 2012, the Kerill group home located in Triangle will relocate to 12181 Jennell Drive, Bristow, Virginia 20136.

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**APPROVAL OF MINUTES**

**RESOLUTION 07-11-01**

**MOTION:** Mahaffee

**SECOND:** Kelly

**WHEREAS**, the Prince William Local Human Rights Committee has reviewed the minutes of June 6, 2012;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the minutes of the June 6, 2012 meeting.

**Vote:**

**Ayes**—Horak, Mahaffee, Kelly

**Nays**—None

**Abstained From Vote** - None

**Absent During Vote**—None

**Absent From Meeting**—Beard, Pascoe, Stair

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## **AUTHORIZED CLOSED SESSION**

### **RESOLUTION 07-11-02**

**MOTION:** Mahaffee

**SECOND:** Kelly

**WHEREAS**, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

**WHEREAS**, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

**Vote:**

**Ayes**—Mahaffee, Horak, Kelly

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting**—Beard, Pascoe, Stair

## **CERTIFICATION OF CLOSED SESSION**

### **RESOLUTION 07-11-03**

**MOTION:** Mahaffee

**SECOND:** Kelly

**WHEREAS**, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

**Vote:**

**Ayes**—Mahaffee, Horak, Kelly

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting**—Beard, Stair, Pascoe

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**NOTE: The agenda was deviated from as follows:**

**ANNUAL PROGRAM REVIEW:**

**VICTORIA TRANSCULTURAL CENTER:**

**The Program Review was postponed until August.**

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**PHOENIX-N-PEACE:**

Sylvia Newby presented Phoenix-N-Peace annual report and was asked to make corrections and submit by email the corrected report to LHRC Liaison. There were no incidents to report and no program changes.

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**AUTHORIZED CLOSED SESSION**

**RESOLUTION 07-11-04**

**MOTION:** Mahaffee

**SECOND:** Kelly

**WHEREAS**, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

**WHEREAS**, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

**Vote:**

**Ayes**—Mahaffee, Horak, Kelly

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting**—Beard, Pascoe, Stair

## **CERTIFICATION OF CLOSED SESSION**

### **RESOLUTION 07-11-05**

**MOTION:** Mahaffee

**SECOND:** Horak

**WHEREAS**, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

**Vote:**

**Ayes**—Mahaffee, Horak,

**Nays**—None

**Absent During Vote**—Kelly

**Absent From Meeting**—Beard, Stair, Pascoe

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## **RESTRICTIVE BEHAVIOR PLAN REVIEWS:**

### **UPDATES ON RESTRICTIVE BEHAVIOR PLAN REVIEWS:**

Reviewed updates from June 6, 2012 meeting as follows: E.N., D.C., W.T., and E.B.

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**NOTE:** As requested, Susan Rudolph reported that there was all staff training on April 9, 2012 for INSIGHT staff.

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN FOR DEANA F.**

**RESOLUTION 07-11-06**

**MOTION:** Mahaffee

**SECOND:** Kelly

**WHEREAS**, the Restrictive Behavior Plan for Deana F. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Deana F. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Deana F.

**Vote:**

**Ayes**—Mahaffee, Horak, Kelly

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Beard, Stair, Pascoe

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**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN  
FOR JOSH M.**

**RESOLUTION 07-11-07**

**MOTION:** Mahaffee

**SECOND:** Horak

**WHEREAS**, the Restrictive Behavior Plan for Josh M. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Josh M. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Josh M.

**Vote:**

**Ayes**—Mahaffee, Horak

**Nays**—None

**Abstained**--Kelly

**Absent During Vote**—None

**Absent From Meeting** --Beard, Stair, Pascoe



**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR TEVY M.**

**RESOLUTION 07-11-08**

**MOTION:** Mahaffee

**SECOND:** Horak

**WHEREAS**, the Restrictive Behavior Plan for Tevy M. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Tevy M. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Tevy M.

**Vote:**

**Ayes**—Mahaffee, Horak

**Nays**--None

**Abstained**--Kelly

**Absent During Vote**—None

**Absent From Meeting** --Beard, Stair, Pascoe

**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR JULIANO L.**

**RESOLUTION 07-11-09**

**MOTION:** Mahaffee

**SECOND:** Horak

**WHEREAS**, the Restrictive Behavior Plan for Juliano L. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Juliano L. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Juliano L.

**Vote:**

**Ayes**—Mahaffee, Horak

**Nays**--None

**Abstained**--Kelly

**Absent During Vote**—None

**Absent From Meeting** --Beard, Stair, Pascoe

**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR NATHAN J.**

**RESOLUTION 07-11-10**

**MOTION:** Mahaffee

**SECOND:** Horak

**WHEREAS**, the Restrictive Behavior Plan for Nathan J. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Nathan J. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Nathan J.

**Vote:**

**Ayes**—Mahaffee, Horak

**Nays**--None

**Abstained**--Kelly

**Absent During Vote**—None

**Absent From Meeting** --Beard, Stair, Pascoe

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**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR ROBBIE A.**

**RESOLUTION 07-11-11**

**MOTION:** Mahaffee

**SECOND:** Horak

**WHEREAS**, the Restrictive Behavior Plan for Robbie A. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Robbie A. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Robbie A.

**Vote:**

**Ayes**—Mahaffee, Horak

**Nays**--None

**Abstained**--Kelly

**Absent During Vote**—None

**Absent From Meeting** --Beard, Stair, Pascoe

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**NOTIFICATION WAS GIVEN THAT THE PLAN FOR ROBBIE K. IS NO LONGER REVIEWABLE**

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## **HUMAN RIGHTS ADVOCATE REPORT**

Kevin Paluszak reported that he was called to attend a Hearing and was unable to attend the Prince William Behavior Management Committee meeting as scheduled this month. He will try to make the meeting in August.

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## **OTHER BUSINESS:**

None.

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## **ADJOURNMENT**

### **RESOLUTION 07-11-12**

**MOTION:** Mahaffee

**SECOND:** Horak

There being no further business to discuss, the July 11, 2012 meeting of the Local Human Rights Committee was adjourned at 4:10 p.m.

### **Vote:**

**Ayes**—Mahaffee, Horak

**Nays**—None

**Absent During Vote**—Kelly

**Absent From Meeting**—Beard, Stair, Pascoe

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